



**MAHARASHTRA STATE INSTITUTE OF HOTEL MANAGEMENT AND
CATERING TECHNOLOGY - NAAC Accredited**

Affiliated to Savitribai Phule Pune University & Recognized by AICTE, New Delhi
412-A, K. M. Munshi Marg, Bahirat Patil Chowk, Shivajinagar, Pune – 16.

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**Minutes of the Pre Bid meeting held on 12th June 2026 at 11:00 am in the Board Room of
Maharashtra State Institute of Hotel Management and catering Technology, Pune.**

The pre bid meeting was called to resolve issues if any in the Online Bids on behalf of Maharashtra State Institute of Hotel Management and Catering Technology are invited for the: Contract for providing Man-power— Semi-skilled and Un-skilled for a period of **Two years**.

Following bidders were present for the meeting:

- Please find the attached copy of Attendance Sheet.

Points raised were as follows:

- Bidder provided the latest copy of the GR stating the Service charge should be within the limits of 3.85% to 7.00%
- No other significant queries were raised by the bidders.

--Purchase committee has verified the GR and the subsequent Corrigendum will be published on the MHRD E-wizard portal and the Institute portal as well.

--Purchase committee has accepted the same and subsequent Corrigendum will be published on the MHRD E-wizard portal and Institute portal.

The meeting was concluded at 11:45 am and there were NO further queries raised by the bidders.

Principal
PRINCIPAL
(UG-PG)

Maharashtra State Institute of Hotel
Management & Catering Technology
Shivajinagar, Pune - 411 016

No.F.6/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

264 C, North Block, New Delhi.
Dated the 6th January, 2023.

OFFICE MEMORANDUM

Subject: Proposal on Minimum Floor price for minimum wage based Manpower Outsourcing Service.

The undersigned is directed to refer to Government e-Marketplace (GeM) OM No. 9/JS&ACEO/2022 dated 22.12.2022 regarding the subject cited above and to say as under:

- a. The minimum service charges in the procurement of Manpower Outsourcing Service may be fixed as 3.85% (3% profit plus transaction charges, which are 0.85% at present) as proposed by GeM.
 - b. The procuring entities can also fix the service charge above 3.85% with proper justification on file, wherever required. However, such charges should not exceed 7% (including transaction charges) in any case.
 - c. Least Cost System (LCS) may be considered for procurement, wherever appropriate, especially in high value cases.
2. This issues with the approval of Finance Secretary.

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6/1/23
(Kanwalpreet)
Director (PPD)
Tel.No. 2309 3811
email: kanwal.irss@gov.in

To

Shri Prashant Kumar Singh,
Chief Executive Officer,
Government e-Marketplace,
2nd Floor, Jeevan Bharati Building,
Janpath, New Delhi.
e-mail: ceo-gem@gov.in


No.F.6/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

169-B, North Block, New Delhi,
23.06.2023

OFFICE MEMORANDUM

Subject:- Minimum Floor price for minimum wage based Manpower Outsourcing Service – reg.

This office OM No. 6/1/2023-PPD dated 06.01.2023 on the subject referred above is being forwarded for kind information and necessary action. The same may be kept in view while issuing new tenders for outsourcing of manpower.


23.6.23
(Sanjay Aggarwal)
Advisor(Procurement Policy)
Tel.24621304
email: sanjay.aggarwal68@nic.in

To

Secretaries of all Ministries/ Departments.